

# **PAULDING COUNTY SHERIFF'S OFFICE TRAINING CALENDAR**



**Captain Clint Lankford  
Director of Training**

**Sergeant Andrew Ferguson  
Assistant Training Director**

**Corporal Kevin Dutton  
Staff Instructor**

**Corporal Kevin Morgan  
Staff Instructor**

**Deputy John Ritch  
Staff Instructor**

**770-443-7630  
FAX: 678-460-1831**

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# **January – December 2019**

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## **MISSION STATEMENT**

*The mission of the Paulding County Sheriff's Office Training Division is to continually enhance the knowledge and safety of the deputies servicing Paulding County.*

*With our assets and resources, the PCSO Training Division will strive to meet the law enforcement training and support needs of all agency personnel. In an effort to reach optimum efficiency and effectiveness, the Training Division will provide training utilizing realistic and practical methods.*

*The Paulding County Sheriff's Office Training Division is here to serve and train public safety personnel throughout the law enforcement community. We will serve with professionalism, integrity, ethics, and will strive to demonstrate these characteristics in all that we do.*

*We are committed to assist those who come to us in attaining their personal and professional goals and ambitions.*

*Sincerely,*

*Captain Clint Lankford*

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## **\*Open Range 2019\***

**Dates:** January 18, 2019  
February 22, 2019  
March 15, 2019  
April 5, 2019  
May 10, 2019  
June 14, 2019  
July 19, 2019  
August 9, 2019  
September 13, 2019  
October 18, 2019  
November 8, 2019  
December 13, 2019

**Times:** 0900-1600

**Location:** Training Complex

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# **\*Spring Mandatory In-Service Training**

## **40 MAX PER DAY**

**Course Dates:**

April 30, 2019  
May 2, 2019  
May 7, 2019  
May 9, 2019  
May 14, 2019  
May 16, 2019

**Course Times:** 0800-1700

**Course Length:** 8 hours

**Mandatory Training:** There will not be any makeup dates for spring In-Service. You must attend one of the classes listed above.

**Location:** Training Complex

**Schedule of Class :** 0800-1700

**Description:** You will be receiving Use of Force, De-Escalation, Community Oriented Policing & Pistol Qualification

**Registration:** Will be on the SHERIFF drive, under Spring Mandatory Training. ONLY SUPERVISORS WILL HAVE ACCESS.

This course is intended for all mandated Deputies working in the Sheriff's Office.

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**\*Jail Spring Mandatory In-Service Training \***  
**Max 25 per class**

**Course Dates:** March 5, 2019  
March 7, 2019  
March 26, 2019  
March 28, 2019

**Course Times:** 0800-1700

**Course Length:** 8 hours

**Mandatory Training:** There will not be any makeup dates for Spring In-Service. You must attend one of the classes listed above.

**Location:** Training Complex

**Schedule of Class :** Report Writing & Pepper ball

**Registration:** Will be on the SHERIFF drive, under Spring Mandatory Training. ONLY SUPERVISORS WILL HAVE ACCESS.

This course is intended for all Detention Officer working in the Jail.

**\*Taser Recertification Training\***  
**\*All Employees that are issued a Taser\***  
**Max 50**

**Course Dates:** March 12, 2019  
March 14, 2019  
October 8, 2019  
October 10, 2019

**Course Times:** 1500-1700

**Course Length:** 2 hours

**Mandatory Training:** There will not be any makeup dates for Taser Recertification. You must attend one of the classes listed above. If you do not attend one of the above classes then you will have to turn in your Taser.

**Location:** Training Complex

**Schedule of Class:** Students will spend a total of 2 hours during this training block. Students will go over highlights of training material through Taser PowerPoint and Paulding County Sheriff's Office Policy and Procedure for approximately one hour. Students will then be demonstrated two scenarios for Taser deployment by instructors.

**Registration:** You will need to complete a Training Request form and turn in to the Training Division with a supervisors signature.

This course is intended for all certified Deputies/Detention Officers that carry a Taser and has completed the 8 hour certification course.



# **\*Fall Mandatory In-Service Training**

## **Max 40 PER DAY**

**Course Dates:** September 10, 2019  
September 12, 2019  
September 17, 2019  
September 19, 2019  
September 24, 2019  
September 26, 2019

**Course Times:** 1300-2200

**Course Length:** 8 hours

**Mandatory In-Service:** **There will not be any makeup dates for fall In-Service. You must attend one of the classes listed above**

**Location:** Training Complex

**Schedule of Class:** **Pistol Qualifications, Low Light Qualifications**

**Registration:** **Will be on the SHERIFF drive, under Fall Mandatory Training. ONLY SUPERVISORS WILL HAVE ACCESS.**

### **Training Complex**

This course is intended for all mandated employees. Both mandated Deputies and Detention Deputies will report at 1300 for training.

**\*Jail Fall Mandatory In-Service Training \***  
**Max 25 per class**

**Course Dates:** October 1, 2019  
October 3, 2019  
October 22, 2019  
October 24, 2019

**Course Times:** 0800-1700

**Course Length:** 8 hours

**Mandatory Training:** There will not be any makeup dates for Fall In-Service. You must attend one of the classes listed above.

**Location:** Training Complex

**Schedule of Class :** Suicide Prevention and other classes will be TBA

**Registration:** Will be on the SHERIFF drive, under Fall Mandatory Training. ONLY SUPERVISORS WILL HAVE ACCESS.

This course is intended for all Detention Officer working in the Jail.

## **\* Mandatory Rifle/Shotgun Qualifications\* (Mandated Deputies that carry Rifle or Shotgun)**

**Course Dates:** March 19, 2019  
June 18, 2019  
August 20, 2019  
October 22, 2019

**Course Times:** 0900 (Rifle & Shotgun)  
**OR**  
1300 (Rifle & Shotgun)

**Mandatory:** If you carry a Rifle and or Shotgun you must attend one of the above dates. **There will not be any makeup dates. You must attend one of the classes listed above.**

**Location:** Training Complex

**Registration:** You will need to complete a Training Request form with the **CORRECT DATE AND TIME THAT YOU WISH TO ATTEND**, with a supervisor's signature. Please put your Training Request in the Training box located outside Receptions door.

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### **Animal Law & Investigation Training**

**Course Dates:** January 24, 2019

**Course Length:** 6 hours

**Course Times:** 0900-1600

**Location:** PCSO Training Complex

**Registration:** Please submit a Training Request.

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## **Citizen Handgun Clinic**

**Course Dates:** March 2, 2019  
**More dates will be announced at a later time**

**Course Times:** 0900-1300

**Location:** PCSO Training Complex

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## **Paulding Leadership (Chamber of Commerce)**

**Course Dates:** April 18, 2019

**Course Times:** 0800-1700

**Location:** PCSO Training Complex

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## **Firearms Instructor Day**

**Course Dates:** April 12, 2019

**Course Length:** 8 hours

**Course Times:** 0800-1700

**Location:** PCSO Training Complex

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## **Basic Shotgun**

**Course Dates:** June 28, 2019  
December 20, 2019

**Course Length:** 8 hours

**Course Times:** 0800-1700

**Location:** PCSO Training Complex

**Description:** This course is designed to improve the students' knowledge and shooting skills with the Remington 12 gauge pump action shotgun. Range exercises and classroom instruction will be provided in mounting, loading, unloading and proper carrying techniques. Students will also participate in various range exercises that include patterning, multiple target drills, and loading drills using both buckshot and slugs.

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## **SWAT Level I**

<b>Course Dates:</b>	April 22- April 26, 2019
<b>Course Times:</b>	TBD
<b>Prerequisite:</b>	Must be currently assigned to SWAT
<b>Course Length:</b>	50 hours
<b>Location:</b>	PCSO Training Complex
<b>Course Description:</b>	Advanced SWAT Tactics and Techniques

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## **Patrol Rifle**

**Max 10**

<b>Course Dates:</b>	October 10 – 11, 2019
<b>Course Times:</b>	0800-1700
<b>Course Length:</b>	16 hours
<b>Location:</b>	Training Complex

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## **Firearms Instructor Training (NCGLEA)**

**Course Dates:** November 11 – 22, 2019

**Course Times:** 0800-1700

**Course Length:** 80 hours

**Location:** PCSO Training Complex

**Description:** You have to submit a Training Request so we can register you through North Central Georgia Law Enforcement Academy.

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## **Tactical Shotgun (Max 12)**

**Course Dates:** June 6, 2019

**Course Times:** 0800-1700

**Course Length:** 8 hours

**Location:** Paulding County Training Complex

**Description:** This is a comprehensive, entry-level course in the tactical use of the shotgun that will give law enforcement officers an undisputed certainty in their ability to operate a shotgun with authority. The shotgun is often the close-quarters defensive tool of choice, due to its high hit probability and impressive terminal ballistics. This course teaches you how to get the most out of your fighting smoothbore. Topics include patterning and zeroing considerations, practical shooting and firing positions, reloading under duress, tactical engagement of single and multiple threats, weapon retention, switch to slug, and firing on the move.

## **Taser Certification**

**Course Dates:** February 11, 2019  
November 4, 2019

**Course Times:** 0800-1700

**Course Length:** 8 hours

**Location:** Training Complex

**Description:** Follow Taser Guidelines for Taser X26P Certification using Version 20.0. Students went through entire PowerPoint from Taser International for Certification. Students took and passed two (2) written Taser X26P tests. Students were exposed to the Taser in Probe mode. Students participated in several Taser functionality Drills and fired the appropriate number of training cartridges into a conductive target for the purpose of demonstrating proper targeting techniques, and equipment use.

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## O. C. Spray

**Course Dates:** March 29, 2019  
June 3, 2019  
November 26, 2019

**Course Times:** 1300-1700

**Course Length:** 4 hours

**Location:** Training Complex

Students will be instructed on the topics listed below.

1. Commercial color codes for chemical agents
  2. Chemical make-up of Oleoresin Capsicum
  3. The different methods of delivery
  4. The effects of Oleoresin Capsicum
  5. Proper usage of the handheld stream deployed canister
  6. Proper decontamination of a subject exposed to Oleoresin Capsicum
  7. Students will be exposed through practical exercise with a direct spray and a confidence course
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## SWAT Level II

**Course Dates:** August 26 – 30, 2019

**Course Times:** TBD

**Prerequisite:** Must be currently assigned to SWAT

**Course Length:** 50 hours

**Location:** PCSO Training Complex

**Course Description:** Advanced SWAT Tactics and Techniques

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## **Jail Training Officer Certification**

<b>Course Dates:</b>	August 5 – 9, 2019
<b>Course Times:</b>	0800-1700
<b>Prerequisite:</b>	The Jail Administration must approve before they can attend.
<b>Course Length:</b>	40 hours
<b>Location:</b>	PCSO Training Complex
<b>Course Description:</b>	This class will be hosted by the Paulding County Training Division. It is a forty (40) hour class that certifies the jail Officer to be a Jail Training Officer through the Georgia Sheriff's Association.

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## **Emotional Survival for Law Enforcement and Families**

<b>Course Dates:</b>	January 17, 2019 January 24, 2019
<b>Course Times:</b>	1900-2100
<b>Location:</b>	PCSO Training Complex (RSVP with Stephenie Voyles @ Training Center)
<b>Course Description:</b>	This class will be hosted by the Paulding County Training Division.

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## **TAC-MED**

**Course Dates:** April 11, 2019  
April 23, 2019

**Course Times:** 1300-1700

**Location:** PCSO Training Complex

**Course Description:** TAC-MED

**Registration:** Submit Training Request Form

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## **Simulator Training**

**Course Dates:** June 4, 2019  
July 16, 2019  
August 6, 2019

**Course Times:** 1300-1700

**Location:** PCSO Training Complex

**Course Description:** Simulator

**Registration:** Submit Training Request Form

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## **CIT (Crisis Intervention Training)**

**Course Dates:** June 10-14, 2019  
**OR**  
November 4-8, 2019

**Course Times:** 0800-1700

**Location:** PCSO Training Complex

**Course Description:**

**Registration:** Submit Training Request Form

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# Senior Deputy Course

**Course Dates:** SEE ATTACHEMENT BELOW

**Course Times:** SEE ATTACHMENT BELOW

**Location:** PCSO Training Complex

**Course Description:** Senior Deputy

**Registration:** Submit Training Request Form

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# Paulding County Sheriff's Office

The Paulding County Sheriff's Office will be providing the following classes for the Georgia Sheriff's Association Senior Deputy Program in 2019.

The Coordinator for the classes will be Cpl. Kevin Dutton (404) 719 - 6039 [kdutton@paulding.gov](mailto:kdutton@paulding.gov)

The location for all classes will be at the Paulding County Sheriff's Office Training Center  
284 Dallas Industrial Drive, Dallas, Ga. 30132 Phone: (770) 443.7630 Fax: (678) 460.1831

<b>Module 1</b>		
<b>Date:</b>	<b>Class:</b>	<b>Time:</b>
07-22-2019	Office of the Sheriff	08:00 – 11:00
07-22-2019	Bonding Procedures	12:00 – 14:00
07-22-2019	Prisoner Transport	14:00 – 16:00
07-23-2019	Civil Process	08:00 – 17:00
07-24-2019	Court Services (Day 1)	08:00 – 17:00
07-25-2019	Court Services (Day2)	08:00 – 17:00
07-26-2019	Mental Commitments and Transportation of the Mental Ill	08:00 – 12:00
07-26-2019	Sex Offender Registry	13:00 – 15:00
<b>Module 2</b>		
07-29-2019	Crime Scene Management for Responding Officers	08:00 – 12:00
07-29-2019	Domestic Violence: The Officer's Response	13:00 – 17:00
07-30-2019	Ethics	08:00 – 10:00
07-30-2019	Public Relations	10:00 – 12:00
07-30-2019	Search Procedures for Wanted and Missing Persons	13:00 – 15:00
06-19-2019	Advanced Report Writing (Day 1 )	08:00 – 17:00
06-20-2019	Advanced Report Writing (Day 2 )	08:00 – 17:00
07-12-2019	Interpersonal Relations	08:00 – 17:00

## **Mandatory Online Training**

**There will be at least one online course assigned each quarter. You will be given at least one hour of credit for each of these courses. Information on each will be sent out at the beginning of every quarter when they are assigned. You will be given an allotted amount of time to complete each training course.**

**REQUEST FORM**      *DATE SUB.* \_\_\_\_\_  
**FOR DEPARTMENTAL TRAINING CLASSES**

PLEASE PROVIDE THE FOLLOWING INFO TO SIGN UP FOR A CLASS:

NAME *	
CURRENT ASSIGNMENT	

	CLASS # 1	CLASS #2	CLASS #3	CLASS #4
PROGRAM TITLE				
DATES				
SCHOOL				

**SHIFT COMMANDER APPROVAL/SIGNATURE**

\_\_\_\_\_ /Date: \_\_\_\_\_

**PLEASE RETURN TO TRAINING**

\_\_\_\_\_  
 FOR TRAINING OFFICE USE ONLY:

**CONFIRMED:** \_\_\_\_\_

**DENIED:** \_\_\_\_\_

**Classes may be cancelled or hours changed due to lack of participation or scheduling conflicts with instructors. Please contact the Training Division, at 770-443-7630, the week prior to the class to confirm the class schedule.**

# REQUEST FORM

For

## OUTSIDE AGENCY TRAINING

PLEASE PROVIDE THE FOLLOWING INFO TO SIGN UP FOR A CLASS:

NAME	Date:
OKEY NUMBER	
RANK	
CURRENT ASSIGNMENT	

	CLASS # 1	CLASS #2	CLASS #3	CLASS #4
PROGRAM CODE *				
PROGRAM TITLE *				
DATES *				
SCHOOL *				

**SHIFT COMMANDER APPROVAL/SIGNATURE**

\_\_\_\_\_/Date:\_\_\_\_\_

**DIVISION COMMANDER APPROVAL/SIGNATURE**

\_\_\_\_\_/Date:\_\_\_\_\_

**PLEASE RETURN TO TRAINING ☺**

**FOR TRAINING OFFICE USE ONLY**

DATE RECEIVED IN TRAINING \_\_\_\_\_

DATE SUBMITTED TO SCHOOL \_\_\_\_\_

IF ON-LINE REGISTRATION: CLASS 1 ACCEPTED/DENIED \_\_\_\_\_

CLASS 2 ACCEPTED/DENIED \_\_\_\_\_

CLASS 3 ACCEPTED/DENIED \_\_\_\_\_

CLASS 4 ACCEPTED/DENIED \_\_\_\_\_



# **Georgia Peace Officer Standards & Training Council**

## **CAREER DEVELOPMENT PROGRAM REQUIREMENTS**

Please see the Georgia Peace Officer Standards & Training Council (P.O.S.T.) website to obtain the requirements for the following certifications.

- Intermediate Certification
- Advanced Certification
- Supervisory Certification
- Management Certification
- Executive Certification
- Senior Deputy Sheriff Certification

If you have any questions or would like help completing the certification process, please contact the Training Division at 770-443-7630.