



Paulding County Community Development / Planning & Zoning Division
 240 Constitution Blvd., 2nd Floor, Dallas, GA 30132
 770-443-7601 / E-mail: comdev@paulding.gov

Temporary Sign or Banner Review Application

Fee: \$30.00

| PROJECT INFORMATION | |
|--|----------------------|
| Business Name | |
| Shop Ctr / Address | |
| BUSINESS OWNER INFORMATION | |
| Contact Person | |
| Street Address | |
| City/State/Zip | |
| Phone | |
| E-mail | |
| TEMPORARY SIGN/BANNER INFORMATION | |
| Description of Sign/Banner. Include size and color for all text and graphics, and the color(s) for the background: | |
| | |
| | |
| Valuation of the sign | |
| Temporary signs are permitted for a maximum time period of thirty (30) consecutive days with a maximum of six (6) times per calendar year. | |
| You must include a copy of your current GA OTC (business license). | |
| Date sign will go up | Date sign taken down |

THINGS TO KNOW

- Application will not be processed if incomplete, and until payment is made. Fee: \$30.00
- Allow up to 2 business days to process.
- Checks need to be payable to the Paulding County Board of Commissioners.
- You will be contacted by phone or e-mail with approval or denial of request.

HOW TO SUBMIT APPLICATION

- **E-mail to:** comdev@paulding.gov , then call 770-443-7601 to make payment with a credit/debit card. Should you have to leave a message state that you need to make a payment, type application it's for, business name, and your name.
- **Mail to:** Paulding County Community Dev., Planning & Zoning Div., 240 Constitution Blvd., Dallas, GA 30132, with check.
- **In person:** Paulding County P&Z Office, 2nd Floor, 240 Constitution Blvd., Dallas, GA 30132, with payment.

I hereby certify that the sign/banner described herein will be used in accordance with all applicable zoning ordinances and laws governing Paulding County.

 Signature of Business Owner Date

 Printed Name of Business Owner Date

| FOR OFFICE USE ONLY | | |
|---------------------|------------------------|------------|
| Permit #: | Zoning Classification: | Tax I.D. # |
| Approved: | Disapproved: | Reason: |
| Reviewed By: | Review Date: | |